



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BISHOP ABRAHAM MEMORIAL COLLEGE, THURUTHICAD
Name of the head of the Institution	Dr. Biju T. George
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04692682820
Mobile no.	9400947721
Registered Email	iqac@bamcollege.ac.in
Alternate Email	office@bamcollege.ac.in
Address	Bishop Abraham Memorial College, Thuruthicad
City/Town	Pathanamthitta
State/UT	Kerala
Pincode	689597

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Thomson K. Alex</b>
Phone no/Alternate Phone no.	<b>04692684421</b>
Mobile no.	<b>9496551532</b>
Registered Email	<b>iqac@bamcollege.ac.in</b>
Alternate Email	<b>bamiqac@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://bamcollege.ac.in/wp-content/uploads/2021/03/AQAR2018-19.pdf">https://bamcollege.ac.in/wp-content/uploads/2021/03/AQAR2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://bamcollege.ac.in/wp-content/uploads/2021/03/AcCal2019_20.pdf">https://bamcollege.ac.in/wp-content/uploads/2021/03/AcCal2019_20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.33	2009	29-Jan-2009	28-Jan-2014
2	B	2.55	2015	14-Sep-2015	13-Sep-2020

<b>6. Date of Establishment of IQAC</b>	<b>11-Aug-2009</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular Meeting of IQAC	06-Jun-2019 1	15
Institutional level faculty workshop	03-Jun-2019 2	61
PARINAM	06-Mar-2020 3	34
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Rani R. Nair ( Faculty)	Science Popularization Programme	State Govt.	2019 3	145000
Dr. Sini Jacob ( Faculty)	Science Popularization Programme	State Govt.	2019 3	248000
Mr. Ens Mathews ( Faculty)	Science Popularization Programme	State Govt.	2019 3	248000
Dr. Thomson K. Alex ( Faculty)	Science Popularization Programme	State Govt.	2019 3	222000
Dr. Bindu A. C. ( Faculty)	Science Popularization Programme	State Govt.	2019 3	222000
Dr. Robi A. J. (Faculty)	Ozone Day Celebration	KSCSTE	2019 1	9500
B A M College, Thuruthicad	SSP	State Govt.	2019 305	107000
B A M College, Thuruthicad	WWS	State Govt.	2019 305	137600
B A M College, Thuruthicad	RUSA 2.0	SPD, Kerala	2019 365	2500000
B A M College, Thuruthicad	PD Account	State Govt.	2019 365	480780
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Induction Sessions, leadership training and orientation sessions for students and parents on various aspects of academic life on orientation day

Faculty enrichment sessions on various aspects of higher education

Implementation of Green Protocol for the college

Participated in AISHE, NIRF and RUSA

IQAC offers advisory and assistive support for all the activities in College in fulfilment of its commitment to academic enrichment and community progress.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Day Observations	National and International days were observed under the leadership of various clubs and associations
Orientation Programmes	Conducted orientation programmes for First UG students
Extension Programmes	Five extension programmes for school students were conducted with financial support from Govt. of Kerala
Completion of Student Satisfaction Survey on institutional overall performance	SSS 2019 was successfully conducted, feedback of students were analysed and indicated corrective actions.
Revision of Stakeholders' Feedback Forms	IQAC has revised the feedback forms for various stakeholders and feedback is analysed and corrective measures are taken.
Introduction of new certificate courses and value added courses	Four certificate courses and two value added courses are offered

Publication of the Annual Newsletter "Beacon" of the College	New issues of the journal were released.				
Upgrading Campus LAN	The campus LAN was upgraded into Optical fiber LAN				
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Council</td> <td style="text-align: center;">25-Mar-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Council	25-Mar-2020
Name of Statutory Body	Meeting Date				
College Council	25-Mar-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	29-Jun-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>At B A M College we make use of selected modules of Total Campus Solution (TCS) a Web Enabled Educational ERP Solution for colleges by MeshiLogic Softwares that offers multiple benefits to the students, faculty and the management. The TCS system was implemented in year 2017 with modules for Institution - General Information, Student Information and Academic Administration. In this academic year we have newly added the Student Admission Registration facility in the student module. The new facility make it easy to collect the data of the newly admitted students directly from them or with the help of a data entry operator through TCS portal on the day of admission itself. The Student Module already has the facilities for Marking Student Attendance and generating various reports. There are provisions to add or edit individual student's personal or educational information if required. This also includes facility for bulk uploading the admitted student</p>				

information for the current academic year into the master database. There is also facility to verify student profile for the selected academic courses and semester, provision for assigning student identity code, previewing and printing of new or duplicate identity cards, generating student list(s) for courses. The Academic Administration Module have the facilities for scheduling and preparation of class time tables (including combined subject, combined class etc), substitution allotment of classes, configuring mandatory attendance semester wise or year wise, provision for capturing leave including medical leave, maintain and tally attendance and automatic attendance percentage calculation. The platform can also be used to generate Transfer and Conduct certificates for students.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bishop Abraham Memorial College, Thuruticad is affiliated to Mahatma Gandhi University, Kottayam, Kerala and thus the curricular aspects of the college are governed by the university statutes and regulations. The college has various wellstructured processes for the effective implementation and delivery of the curriculum. Academic plan for the year is prepared by IQAC in the beginning of the academic year. This plan is published as Academic Calendar for the year after getting approval from College Council. By conducting regular review meetings the College Council make sure that the Academic Calendar is adhered. Faculty members prepare their curriculum plan as per the Academic Calendar. This helps in completing all the academic activities well on time. Both UG and PG programmes follow the Choice Based Credit System (CBCS). The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, weightage of internal and external examinations for all the programmes are made available in the College Website. Faculty members use ICT enabled teaching methods for the effective delivery of the curriculum. Remedial classes are arranged for slow learners. Industrial visits and field visits are arranged to students whom they are relevant. Further, a Question Bank containing model question papers and old university question papers are made available in the college departments and College library. Two internal test papers (one by the department and the second by the internal examination committee of the college in centralized mode) and assignments are conducted in a semester as part of continuous evaluation. Marks obtained in the internal assessment is consolidated and published on department notice boards at the end of each semester. Students are motivated to use e-resources like N-list and e-books available in the main library. The state government sponsored Scholar Support Programme (SSP) also engages the weak students. The advanced learners are motivated further under the Walk With the Scholar (WWS) scheme of the state

government. College has proper forums to resolve the grievances raised by students. Feedbacks collected from the students are analyzed by the IQAC and handed over to the teachers through the Principal. This helps to improve the teaching learning process in the College. College has its own software to record students' details and attendance. The students' details are entered in the admission register at the time of the admission by college office. An admission register prepared by the class teacher is also kept in the department. Some of the faculty members serves as members of board of studies in MG University and in question setting and valuation duties of the universities and some of our teachers are also members of the Board of question paper setting in various autonomous colleges. Experience gained by these faculty members are shared with other faculty members to improve the overall quality of the academic process of our college.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Book Binding	NIL	21/08/2019	15	Help to be self employed or get job in book binding units	Book binding
C Programming	NIL	23/07/2019	15	-	Improving coding skills and logical reasoning ability.
Nursery Techniques	NIL	17/06/2019	15	Helps to get employment in Nurseries and Landscaping fields	Pest and Disease Management in plants, Garden designing
Polyhouse Farming	NIL	19/08/2019	15	High yielding vegetable cultivation	Managing a polyhouse

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Chemistry	03/06/2019

MA	Economics	03/06/2019
MSc	Botany	03/06/2019
MCom	Finance and Taxation	03/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken English	06/01/2020	20
Public Speaking	08/08/2019	22
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	30
BSc	Chemistry	19
BSc	Mathematics	16
BSc	Physics	18
BA	Economics	38
BA	History	29
BCom	Finance & Taxation	49
BCom	Computer Application	60
MA	Economics	17
MCom	Finance & Taxation	18
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Bishop Abraham Memorial College has been insisting on maintaining quality on academic and administrative services. Feedback from the students, faculty, alumni and parents are collected on important aspects which includes quality of academic and administrative activities, infrastructure facilities and various programmes in the college. The collected feedbacks are analysed by the IQAC of



the institution. The feedbacks are collected on various aspects on a five point scale where the stakeholders mark their response as excellent, very good, good, satisfactory and not satisfactory. To assure complete trust stakeholders are allowed to give feedback anonymously. Also, provision to add further suggestions are also given. Procedure for Collecting Feedbacks: The IQAC prepares separate feedback forms for each of these categories. Updated versions of feedback forms have been used in 2018-19. Printed feedback forms are given to students for marking their response. The marked student feedback forms are collected by the Department and is handed over to IQAC for its analysis. IQAC communicates the feedback to the Head of the Departments or directly to the concerned staff through the Principal to take necessary actions. Feedback from parents are collected from parents on the days of PTA meeting. Alumni are constantly kept in touch for continuous feedback at different stages. A structured feedback form is used to collect the feedback of alumni. The feedback is collected through various social networking facilities. Almost all batches have WhatsApp groups. Student Mentoring and tutorial sessions, Department level PTA meetings, PTA Executive meetings, PTA General Body meetings, Department and College level Alumni Association meetings, Department and General Staff meetings, College Council, IQAC etc. are the places where different stakeholders can give their suggestions and feedbacks. Analysis of Feedback: The feedbacks collected are forwarded to IQAC where the feedback are tabulated and item-wise summaries are prepared. For ensuring ease and transparency a common format is prepared for analyzing feedback. This allows decision making bodies to easily draw conclusion from the feedback obtained. Utilizing Feedback Data: Suggestions extracted from these feedbacks are analysed by the various committees and significant matters are brought to the notice of the College Council and College Governing Council. Discussions in these diverse administrative bodies lead to various quality improvement programmes for the benefit of various stakeholders.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	40	Nill	40
BA	HISTORY	40	Nill	39
BCom	FINANCE & TAXATION	50	Nill	48
BCom	COMPUTER APPLICATION	60	Nill	63
BSc	MATHEMATICS	20	Nill	12
BSc	PHYSICS	20	Nill	17
BSc	BOTANY	32	Nill	32
BSc	CHEMISTRY	20	Nill	17
MA	ECONOMICS	18	Nill	18
MCom	FINANCE & TAXATION	19	Nill	19

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	860	132	34	5	17

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	48	Nil	6	6	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Bishop Abraham Memorial College is committed towards providing need-based support services to students with an aim of keeping them motivated and equipped to pursue both academic and personal goals. There is an efficient and well-structured mentoring system in the Institution which assures that every student receives necessary support and guidance. The mentoring policy ensures that all students of Bishop Abraham Memorial College have the opportunity to access assistance through a personal mentor-mentee relationship. The mentor who is a faculty member of the department meets the mentee on a regular basis, and provides support and guidance to identify and enhance the strengths of the mentee, enabling him/her to manage academic and personal challenges. The Mentoring system is functioning very effectively in all Departments. The mentor acts as a guide, coach and role model for the mentee. They motivate the students to participate in co-curricular and extracurricular activities. The number of students assigned to each teacher is less in the Mentoring system. The Mentor-Mentee list is prepared at the beginning of the academic year. The role of heads of the departments is very vital in the mentoring system. HoDs give necessary instructions to the mentors in the beginning of the semester itself and review the activities of mentors and advise them whenever the situation demands it. The mentors make earnest efforts to understand their mentees, help them settle well in the new environment and provide adequate support during this phase of transition. Normally, it is less than twenty in Science departments and around thirty in Arts or Commerce departments. The mentors understand the social background of the mentee and elicit information from students in a respectful and dignified manner. The mentors identify the strengths of the mentees and inspire them to pursue every opportunity to utilize their potential and fulfil their aspirations. The mentor also encourages the students to overcome their inhibitions, identify and help with areas where the mentee needs improvement. There is a mentoring diary in which the details of the interactions with the mentees are entered periodically. In addition to this there is a Mentoring Record for each Mentee in which the details of the Mentee are entered. The mentor maintains very close touch with each of the mentees. There will be frequent interactions between the Mentor and the Mentee. The Mentees will be guaranteed absolute secrecy of the details they reveal to the Mentor. If the Mentor feels the need for talking to the mentee's parents, it is done with the knowledge of the HOD. An environment of care and personal attention help students in performing to their full potential. It helps to develop a stimulating environment based on students' strengths, promoting their creativity and acknowledging and appreciating their endeavours. The mentor plays a critical role in the mentees' internships and placements. The mentors assist and guide students to achieve their aspirations, ensuring that they have positive experience in the college. The whole programme is under the guidance of the Principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
992	61	1:16

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	35	6	Nil	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Economics	6	31/03/2020	13/08/2020
BA	History	6	31/03/2020	13/08/2020
BSc	Botany	6	31/03/2020	13/08/2020
BSc	Mathematics	6	31/03/2020	13/08/2020
BSc	Physics	6	31/03/2020	13/08/2020
BSc	Chemistry	6	31/03/2020	13/08/2020
BCom	Computer Application	6	03/06/2020	13/08/2020
BCom	Finance Taxation	6	31/03/2020	13/08/2020
MCom	Finance Taxation	4	01/07/2020	Nil
MA	Economics	4	15/07/2020	Nil
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Bishop Abraham Memorial College strictly adheres with the system mandated by the Mahatma Gandhi University for both the Continuous Internal Evaluation and the End Semester Examination. The college academic calendar is in assonance with the university calendar. An internal examination is conducted by the department. A second internal examination and a model examination are conducted in centralized manner and are conducted well in advance to the University examination for ensuring effective completion of the courses. The tentative dates of test papers are planned well in advance by the IQAC in consultation with Internal Examination Committee and College Council. The exam timetable is prepared by the Internal Examination Committee in consultation with IQAC and College Council. The time table is displayed on the notice boards. The timely evaluation of internal, model and other examination papers as ensured to maintain a consistent academic track of the students and to provide them an effective feedback. Retest examinations are conducted for students who have not attended the internal examination on genuine grounds. Class Tests/ Surprise

Tests/ Assignments are conducted after the completion of each module which help the teacher to ensure the consistency of the students and ensure quality of the continuous evaluation process. Seminar or presentation as part of continuous evaluation are held under the guidance of the teacher. The college maintains a digital attendance platform for ensuring the accuracy of student attendance which is a component to internal assessment. Monthly shortage list is monitored by the tutor or the mentor. Feedback on the continuous evaluation system are collected from students and necessary steps are taken to strengthen the continuous internal evaluation system. The institution conducts parents meeting every semester and details of the continuous evaluation of students are discussed with their parents. The grievance about internal assessment are handled using a three level system, Tutor-HoD-Principal and addresses all the issues faced by the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the academic year, an Annual Academic Plan is prepared by the academic committee in consultation with IQAC with inputs from the University Academic Calendar and Departmental Academic Plans. Each Department is asked by the Principal to prepare an action plan for the year to be included in the calendar. The preparation of academic calendar ensures that the students get adequate instructional hours and teachers get maximum hours to deliver their courses effectively. The proposed schedule of internal examinations is given in academic calendar so that the students can prepare for them well in advance. At beginning of the semester, the principal convenes a meeting with HoDs and faculty to discuss the matters with respect to the smooth and effective implementation of academic calendar. Various steps of the internal assessment component are included in Academic calendar for ensuring the timely completion of the internal assessment process of all the departments. In exceptional cases, the Council takes decision regarding the postponement or early conduct of examination. An effective corrective mechanism which consists of College Council, Grievance Redressal Cell, student representatives in the executive committee of various clubs, associations etc. gives feedbacks on academic calendar. The feedback is used while preparing the academic calendar for next academic year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bamcollege.ac.in/programmes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAEC	BA	Economics	34	12	35.29
BAHI	BA	History	30	10	33.33
BSBO	BSc	Botany	29	9	31.03
BSPH	BSc	Physics	18	9	50.00
BSCH	BSc	Chemistry	19	10	52.63
BSMA	BSc	Mathematics	16	6	37.50

BCFT	BCom	Finance & Taxation	49	39	79.59
BCCA	BCom	Computer Application	60	16	26.67
MSACH	MSc	Applied Chemistry	13	13	100
MSBO	MSc	Botany	24	22	91.67
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[\\_https://bamcollege.ac.in/students-support-cell/\\_](https://bamcollege.ac.in/students-support-cell/)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	Nil	Nil
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	2.49
International	History	3	6.3
International	Botany	6	1
International	Commerce	16	6
International	Physics	1	1.2
National	Hindi	2	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Malayalam	2
Hindi	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Simulation Studies of Tsunami Run-up Characteristics along the Selected Islands of Lakshadweep, India	Praveen S. S., Rajasree S., Sajith Babu S.	Journal of Advanced Research in Applied Mechanics Computational Fluid Dynamics	2019	0	Bishop Abraham Memorial College, Thuruthiad	Nil
Notes on the extended distribution of <i>Humboldtia bourdillonii</i> (Fabales: Fabaceae), an Endangered tree legume in	Anoop P. Balan, A.J. Robi S.V. Predeep	Journal of Threatened Taxa	2019	0	Bishop Abraham Memorial College, Thuruthiad	Nil

the Western Ghats, India						
Hopea sidharanii (Dipterocarpaceae)—a new species from southern Western Ghats, India	Robi, A.J., P. Sujanapal, V.B. Sreekumar, M.S. Sanil K.J. Dantas	Phytotaxa	2020	1	Bishop Abraham Memorial College, Thuruthiad	Nil
Heterocentron Subtripplinervium (Melastomataceae) - The First Report Of Naturalisation Of A Potential Invasive Alien Species In Asia From India	Anoop P. Balan, A. J. Robi and R. Prakashkumar	Acta Botanica Hungarica	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil
A new species and new combination in Indian Gymnanthemum (Vernoniaceae, Asteraceae)	Anoop P. Balan A.J. Robi	Annales of Botanici Fennici	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil
A re-investigation on the identity of Litsea nigrescens (Lauraceae) in the Western Ghats of India	Robi, A.J. P.S. Udayan	Rheedea	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil
Ophiorrhiza meenacihilarensis, a new species of	Anoop Puthuparampil Balan, Aloor Jose Robi, Ginu	Journal of Plant Taxonomy and Geography	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil

Rubiaceae from southern Western Ghats, India	Joseph					
Royal connection of Sree Padmanabha Swamy Temple	Alex Mathew	Alochana Chakra Journal	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil
Missionary Charity of mother Teresa- A study	Einstain Edward B.	Alochana Chakra Journal	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil
Mother Terasa for all mercy in pluralistic society -A- study	Alex Mathew	Alochana Chakra Journal	2020	0	Bishop Abraham Memorial College, Thuruthiad	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Trace metal dynamics in mysids from the Cochin estuary	A. Biju and Rejomon George	Environmental Forensics	2020	8	Nil	Bishop Abraham Memorial College, Thuruthiad
Natural Product-Derived Chiral Pyrrolidine-2,5-diones, Their Molecular Structures and Conversion to Pharmacologically Important Skeletons	Deenamma Habel, Divya S. Nair, Zabeera Kallingathodi, Chithra Mohan, Sarath M. Pillai, Rani R. Nair, Grace Thomas, Simimole Haleema,	Journal of Natural Products	2020	2	2	Mahatma Gandhi University



	Chithra Gopinath, Ibrahim Ibnusaud					
Notes on the extended distribution of <i>Humboldtia bourdillonii</i> (Fabales: Fabaceae), an Endangered tree legume in the Western Ghats, India	Anoop P. Balan, A.J. Robi S.V. Predeep	Journal of Threatened Taxa	2020	6	Nil	Bishop Abraham Memorial College, Thiruvithikad
<i>Hopea sidharanii</i> (Dipterocarpaceae)—a new species from southern Western Ghats, India	Robi, A.J., P. Sujanapal, V.B. Sreekumar, M.S. Sanil K.J. Dantas	Phytotaxa	2020	6	Nil	Bishop Abraham Memorial College, Thiruvithikad
<i>Heteronotriplinerium</i> (Melastomataceae) - The First Report Of Naturalisation Of A Potential Invasive Alien Species In Asia From India	Anoop P. Balan, A. J. Robi and R. Prakashkumar	Acta Botanica Hungarica	Nil	6	Nil	Bishop Abraham Memorial College, Thiruvithikad
A new species and new combination in Indian <i>Gymnanthemum</i> (Vernon	Anoop P. Balan A.J. Robi	Annales of Botanici Fennici	2020	6	Nil	Bishop Abraham Memorial College, Thiruvithikad

ieae, Aste raceae)						
A re-investigation on the identity of <i>Litsea nigrescens</i> (Lauraceae) in the Western Ghats of India	Robi, A.J. P.S. Udayan	Rheedia	2020	6	Nil	Bishop Abraham Memorial College, Thiruvithur
<i>Ophiorrhiza meenachilarensis</i> , a new species of Rubiaceae from southern Western Ghats, India	Anoop Puthuparambil Balan, Aloor Jose Robi, Ginu Joseph	Journal of Plant Taxonomy and Geography	2020	6	Nil	Bishop Abraham Memorial College, Thiruvithur
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	20	16	3
Resource persons	Nil	Nil	Nil	22
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International yoga Day	NSS	10	60
Anti-narcotic Day Observation	NSS and Kalloppara Grama Panchayath	5	48
No Plastic Campaign	NSS	6	25
Vimukthi-Campaign against drug	NSS and Kalloppara Grama Panchayath	10	200
Material collection, distribution and	NSS	3	40

voluntary services in flood affected areas.			
Palliative Care Initiative	NSS Unit and PHC Kalloppara	2	10
Floof Relief Camp	NCC	1	55
Swachh Bharat - Clean India Programme at KSRTC, Mallappally	NCC	1	45
Charity work a Karunya Bhavan, Old Age Home, Karukachal	NCC	2	40
Cleaning water resources	NCC Haritha Kerala Mission	1	38
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Anti-narcotic Day Observation	NSS and Kalloppara Grama Panchayath	Drug Awareness	5	48
Vimukthi-Campaign against drug	NSS and Kalloppara Grama Panchayath	Vimukthi-Campaign	10	200
Swachh Bharat	NCC	Cleaning Programme at KSRTC, Mallappally	1	45
Swachh Bharat	NCC	Cleaning Programme at Govt. Hospital, Mallappally	1	30
Swachh Bharat pakhwada	NCC	Hygiene practice Awareness Rally	1	55
Clean water resources	NCC Haritha Kerala Mission	Cleaning water resources	1	38

Science Popularisation Programme	BAM College and State Institute Educational Technology, Kerala	Sasthrajalakam	10	57
Science Popularisation Programme	BAM College and Samagra Shiksha Kerala, Kerala	Sasthrapadham	10	60
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	4045358

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing

Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSOFT	Fully	4.2	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24567	130906	44	7928	24611	138834
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NA	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	88	50	28	1	0	5	18	100	7
Added	0	0	50	1	0	0	0	0	6
Total	88	50	78	2	0	5	18	100	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical

	facilities		facilities
250000	259037	800000	837443

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Bishop Abraham Memorial College has a well formulated procedure for the maintenance of its infrastructure facilities and campus in general. Timely response to the requests for repairs and replacements are dispensed through a team of dedicated technical persons, support staff and housekeeping team appointed by the Management. The work distribution is meticulously drafted and followed in a systematic manner. Budgetary provisions are made for regular checking, repairs and corrective measures. Maintenance Planning: Annual Maintenance Planning is done in the general body meeting of the College. General maintenance: An annual maintenance schedule is developed in which the maintenance team looks into the general aspects of infrastructure maintenance. White washing, painting, pruning of trees, clearing of drainage system, cleaning roofs, maintenance of washrooms etc are done during holidays. Housekeeping: A house keeping team conscientiously engage in keeping the campus clean, green and safe. Classrooms: The classes shall be properly maintained with the support from the departmental staff. The maintenance team responds immediately in case of any maintenance issues. The institution includes students in making the classroom a nice place to learn and live. Dust bin is kept in each class room. Laboratories: The purchase of all equipment for the science laboratories shall be made from standard scientific companies as per the norms by the government. Timely maintenance is the norm of the institution. Arrangements are made for the waste disposal and daily cleaning of the laboratories. Electrical and Plumbing: A team of electricians look into the maintenance of electrical devices. Annual checkup of all electrical equipment for its efficiency and safety, day to day repairs are done in a systematic manner. The team also provides support in the area of light and sound especially during meetings, seminars, conferences, cultural events in the conference rooms, seminar halls and auditorium. Solar Power System: 30 kVA off line solar grid panel is installed. Maintenance includes weekly cleaning of panels. Computer Networking: The maintenance of Computers, ICT facilities in class rooms and networking is done by a team of technically skilled personals. Website: The College website is supported by an external agency and is updated and maintained by a team of faculty members. Sports Games and Fitness: The College sports and games facilities are maintained by the Department of Physical Education. Maintenance by external agencies: CCTV Cameras, UPS, Air Conditioners and fire safety equipment are maintained in collaboration with experienced agencies with annual contract.

<https://bamcollege.ac.in/common-facilities/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment	25	92195
Financial Support from Other Sources			
a) National	Faculty	7	42000
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching (UG 1st Semester)	20/09/2019	5	Dr. Robi A.J., Dept. of Botany
Remedial Coaching (UG 2nd Semester)	14/02/2020	5	Dr. Vijayalekshmi L.J., Dept. of Zoology
Mentoring (UG 1st Semester)	08/01/2019	36	Dr. Einstein Edward B, Dept. of History
Soft skill development	16/08/2019	40	Mathematics Association
Bridge Courses - Sem 1 B.Sc Physics Chemistry	26/06/2019	34	Tijy Mathew, Dept. Mathematics
Mentoring - B. Com, Semester I	10/01/2020	24	Dr. Neethu George., Department of Commerce
Remedial Coaching for V Semester	06/09/2019	10	Dr. Thomson K. Alex, Dept. of Economics
Learning Skill for 2nd year Students (SSP)	24/08/2019	38	Abraham Mathew, Dept. of Economics
Personal Growth for 1st year Students (SSP)	31/08/2019	33	Dr. Robi A.J., Dept. of Botany
Remedial Classes 2nd year B Sc Physics Students (SSP)	21/09/2019	8	Binil Thomas Zachariah, Department of Computer Science

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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Nil	Nil	Nil
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## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Nil	Nil	Nil
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	M Sc	Botany	University of Kerala	M Phil in Botany
2019	8	B Sc	Botany	St. Berchmans College, Changanacherry, M G University	M.Sc Botany
2019	9	B Sc	Mathematics	C.M.S. College, Kottayam, M G University	M.Sc. Mathematics
2019	3	BA	History	Ettumanoor appan College, Ettumanoor, M G University	MA Malayalam
2019	17	B Com	Commerce	St. marys College Manarcaud	M Com
2019	9	B Sc	Chemistry	D. B. College, Parumala, M G University	MSc Chemistry
2019	8	B Sc	Physics	Anna University, TN, Erode	MCA
2019	6	MA	Economics	Loyola College, Chennai	M Phil in Economics
2019	25	B Com (SF)	Computer Application	MACFAST, Thiruvalla, M G University	MBA



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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sense-19	Intercollegiate Fest	50
Youth Festival	Institution	231
Sports meet	Institution	75

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Students' Union whose election is conducted in Presidential system as per para 6.2.2 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/ 2004. All the students enrolled in the college shall have the right to vote and contest in the elections to the college Union. Election is held under the observance of a senior faculty, appointed as the Returning Officer. The objectives of the Union is to train the students of the college in the duties, responsibilities and rights of citizenship, to promote opportunities for the development of character, leadership, efficiency, knowledge and spirit of service among students, to organise debates, seminars, work squads, touring parties and such other functions and to encourage sports, arts and other cultural, educational, social or recreational activities that are incidental and conducive to the above objects. The College Union comprises of all students enrolled in the college. The College Union shall have an Executive Committee consisting of the following members: (1) The Chairman. (2) The Vice-Chairman. (3) The General Secretary. (4) The Councillor(s) to the University Union. (5) The Editor of the College Magazine. (6) The Arts Club Secretary. (7) One member representing the students of each year of the Degree and Post-Graduate Courses, elected by the students of the respective years from among themselves. (8) Two members elected by the Lady students of the College from among themselves. All the above shall be elected by and from among the students of the College. The Students' Union meets frequently and plans their activities like College Fine Arts Festival, Freshers' day, Keralapiravi celebration, Celebrating National or International days of importance, Flash mobs on social awareness, Medical camps, community services, etc. The College Union leads from the forefront when it comes to the preparations of participants for University Youth Festival. The college provides funding for these activities of the Union all round the year.

Students' Council play a vital role in various administrative and academic bodies of the college. The Student Charter states the institution's aspirations and mutual expectations of staff and students, as they work together to achieve the institution's Mission. The Charter details the partnership between the College and its students. The achievement of the College's Mission is only possible through the respectful interactions of all members of the College community, fair student representation and active student participation in College life and community. This is achieved by ensuring adequate representation of students in various administrative, academic and cocurricular like IQAC, ICC, Anti-ragging Committee etc. The College also ensures student representation in various clubs and cells. In addition, the discussions on the quality of existing programmes, student's views are solicited and considered by various bodies of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

28400

5.4.4 – Meetings/activities organized by Alumni Association :

Department level PTA meetings were conducted

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In keeping with the stated vision and mission of the college, the Governing Council makes quality policy decisions and plans according to the requirements of stakeholders with whom the Principal and the Manager interact frequently. This inclusive and participatory functioning style creates an environment of solidarity and mutual respect which ensure the smooth functioning and growth of the institution. Staff Meetings, Students Union Meetings, Council Meetings, IQAC Meetings and Alumni Meetings are conducted to pool opinions and proposals. As an institution which upholds democratic values and recognizes the worth and merit of all the members, suggestions of all stakeholders are taken into consideration while implementing various action plans, and their implementation is monitored by the Principal and the Manager, and evaluated at the meetings of the College Council, heads of Departments and staff. 1. Decentralisation of authority and participative management is realized on and off the campus through constituting various committees which monitor all functions of the college. All functions are clearly drawn out and divided among the committees with interests and potential of coordinators and members being taken into consideration during the allotment of duties. The leadership of the committee and the members are decided upon after close examination of the potential, work culture and academic background of the staff member. The College has an Operation Manual that lists out the duties and responsibilities of every committee. Functional autonomy is granted to all departments and units in the college. At each level of activity, the teachers and students cooperate with each other for the successful implementation of the prospective plans. This

work culture motivates all to work in unison to achieve the different objectives set by the authorities in consultation with the stakeholders. 2. Action Plans are drafted at the start of every year and regular follow-up are conducted to ensure the execution of the same. The College Council and the Department Heads partner with the Principal in leading the College forward. An Academic Calendar is prepared at the beginning of every academic year under the leadership of IQAC. Student Hand Book with details such as Admission procedure, commencement of academic sessions of various batches, important events, examination schedule, Code of Conduct is made available to all students. The strengths, weaknesses, opportunities and challenges are analyzed through academic audits, administrative audit and feedbacks from various stakeholders. Students have opportunity to provide verbal and written feedback which is analyzed by the class teachers. These are followed by department level meetings where the student feedback and the suggestions by the teachers where the department level priorities are set. The suggestions and priorities from all the department are discussed in detail at the College Council meetings. Both IQAC and College Council gives their input to the College Manager who presents them in the Governing Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is designed and implemented by the university. Faculty members actively participate in the workshops conducted by the University for the revision and restructuring of curriculum for UG and PG syllabus. As the College follows the Syllabus and Curriculum of M.G. University, there is little scope of internal curricular designing. The college has a good number of faculty members being part of BoS in MG University and in the list of question bank setters of various autonomous colleges. 1 value added course and 5 certificate courses are introduced in this academic year.
Teaching and Learning	The College has been oriented towards Outcome Based Education and offers flexibility in the teaching-learning methods adopted. Curriculum based teaching, giving equal importance to blackboard and ICT enabled teaching is practiced by the faculty of all Departments. The annual academic calendar is designed and disseminated at the start of the year for the smooth functioning of all curricular and extracurricular events. Students are motivated in the field of study through group discussions, assignments, seminars, debates, symposia, quiz, role

plays, study trips, field visits student extension programmes, remedial teaching, state government programmes like WWS, SSP, etc. Besides, different projects are given to final year Degree and PG students. IQAC gather feedback on the performance of teachers from students in a structured questionnaire which includes components on innovative teaching practices adopted by the faculty. Teachers are encouraged to attended refresher courses and orientation programmes to improve the quality of teaching.

**Examination and Evaluation**

The college practices Online Question papers from Question Bank System implemented by the University for end semester Examinations for PG and UG. The college conducts a minimum of one internal and model examination for each course. Class tests are regularly conducted and evaluated. The knowledge level of a students is constantly gauged through surprise tests, open book tests, spot tests and problem solving sessions. Evaluated answer books are returned to students. Their mistakes are explained and suggestions for improvement are given. Their progress reports helps in communicating their performance and development to the parents. The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings. After the internal exam evaluation, PTA meetings are conducted to assists the teaching - learning process.

**Research and Development**

Teachers are kept updated about available opportunities for research projects. Ph.D Programmes, Major and Minor Projects, research publications and research guidance are undertaken by teachers. Students are given opportunities to do their projects in various research institutes, thereby helping them to develop an orientation towards research. Seminars, conferences and workshops are conducted in college to introduce and pave path to the students in research and advancement in different fields. Teachers are also encouraged to attend seminars and presented papers and publish in journals. In this academic year two faculty members are recognized as Research Guides by MG University.

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>College uses Library Management Software LIBSOFT. ICT enabled teaching methods are practiced and Internet facilities are upgraded for increased academic purposes. Smart rooms are used for showing videos related to the syllabus. Departmental library with many books in the relevant subjects, well- equipped laboratory in science subjects, up gradation of computational facilities of departments, INFLIBNET and introduction of new instruments in the laboratory enabled learning more efficient. All departments are provided with computer, internet, printer. Smart classrooms are setup in all PG departments. Two furnished seminar halls, an auditorium, an open stage and separate offices for IQAC, NCC, NSS and Women's rest room are also made available in the campus.</p>
<p>Human Resource Management</p>	<p>The college recruits and promotes teaching and nonteaching staff as per the norms of UGC, State Govt., and MG University. The Principal regularly meets the staff and addresses their grievances if any. The teaching staff also attend orientation, refresher and short term courses to upgrade their subject knowledge. Students being the prime human resource, the college strives to develop the resource through variety of activities such as N.S.S., N.C.C., Social Cultural activities. Opportunities are given to students to express their ideas through observation of days of significance. Council meetings are carried out monthly for assessing the various programmes conducted and to chalk- out other activities.</p>
<p>Industry Interaction / Collaboration</p>	<p>The College has been working diligently towards aligning the academic and extra-curricular activities towards an industry oriented engagement with the objective of achieving high standards of intelligence and employability skills among the students. Industry interaction is also promoted through encouragement of internships during the holidays and vacations, industrial visits, interaction with experts and invited talks.</p>
<p>Admission of Students</p>	<p>The college admits students through online centralized admission process (CAP) of M G University. The admission</p>

procedures are conducted/led by a team of members of the faculty supported by the administrative staff. Merit/quality is strictly maintained in admission to Management Quota. Transparency is maintained throughout the admission processes. The Principal conducts personal meeting with the parents of admitted students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The Action Plans, Action Taken Reports and Proposals for the conduct of various programmes, seminars and other academic and co-curricular ventures are collected, digitally maintained, reviewed and regular follow up are done by the IQAC. For financial planning and accounting, SPARK, created by Govt. of Kerala is used. All purchases for the college development are done through e-tender system. PFMS also helps to manage and plan the finance and projects.</p>
<p>Administration</p>	<p>Principal is the academic and administrative head of the institution. The administrative responsibility is borne in the following order: IQAC Coordinator, IQAC, HODs, Tutors/Mentors, Teachers, Supporting Staff. Top down and bottom up communications through WhatsApp groups, emails, bulk message posting systems etc. are maintained. Periodic administrative auditing is done and frequent feedback is collected from all the stakeholders. The attendance of students is entered in the software TCS. Student details are entered into the system at the time of admission itself.</p>
<p>Finance and Accounts</p>	<p>The institutional finance management is fully transparent. The college depends on online money transfer mechanism for fee collection, remittance to university and state government. The college ensures periodical financial auditing by authorised agencies. The institution prepares financial statements annually. The salary related works are carried out using the online platform SPARK created and maintained by Government of Kerala. Funds received and utilized in the college are updated in the online platform PFMS. Digital signature system</p>

	of Principal is introduced to ensure security of all financial transactions.
Student Admission and Support	Student admission is carried out through Centralized Allotment Process (CAP) software managed by Mahatma Gandhi University. Admissions to Community and Management quota are fully transparent and merit based. Anomalies if any are rectified through proper mechanisms. The institution is flexible enough in keeping options until admission process is completed. Student profile with photo is available in the department as well as in the college office. We make use of selected modules of Total Campus Solution (TCS) a Web Enabled Educational ERP Solution for colleges.
Examination	Online question paper generation introduced by Mahatma Gandhi University is implemented in the college efficiently. Submission of application, fee remittance, collection of hall tickets, generation of question papers, submission of attendance and internal marks to the University are done through the examination portal by the college office. The CCTV cameras are installed in examination halls for constant monitoring. The institution follows a three tier mechanism for grievance redressal mechanism in internal examination process.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.Robi A.J.	29th Annual Conference of Indian Association Of Angiosperm Taxonomy National Symposium on Modern Trends in Biosystematics of Angiosperms at KSCSTE- JNTBGRI, Palode, Thiruva	NA	1000

		nanthapuram, Kerala November 11-13, 2019		
2019	Sunitha Krishnan	National Seminar On Post- Truth And Literature : New Perspectives On Postmodern Reading	NA	500
2019	Dr. Jessyamma Kurian	International conference on advanced innovation in science engineering and technology organized by Sree Ayyappa college Eramallikkra on 8th-9th November 2019 -presented a paper "Electrical studies of Magnesium ferrite and zinc ferrite nanoparticles	NA	1000
2019	Meenu Mohanan	Hands On Training On Statistical Data Analysis And Spss	NA	500
2019	Dr. Aneeshkumar G S	Two Day International Seminar on Business Environment Business Education Forward and Backward Linkages	NA	1000
2019	Sreeresh D	42nd All India Accounting Conference and International Seminar on Accounting Education and Research	NA	1000



2019	Dr Sini Jacob	National Seminar on Emerging Trends in Chemistry organized by PG Research Department of Chemistry Maharajas College Ernakulam on 07/11/2019 08/11/2019	NA	1000
2020	Dr.Robi A.J.	Workshop on Botanical Nomenclature organised by KSCSTE- Malabar Botanical Garden And Institute For Plant Sciences, Kozhikode, Kerala 6-7 February 2020	NA	1000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Search for Institutional Level Academic Efficacy	Nil	03/06/2019	04/06/2019	30	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course, Kannur University	1	11/07/2019	24/07/2019	14
Managing Online Classes	1	18/05/2020	03/06/2020	14

and Co-creating MOOCS: 2.0 organised by TLC, Rmanujan College, University of Delhi under the aegis of Ministry of Human Resource, PMMMMNTT				
Orientation Programme	2	16/10/2019	05/11/2019	21
Swayam ARPIT Online Course	6	01/09/2019	15/01/2020	112
Induction Training Programme	3	23/09/2019	22/10/2019	30
Refresher Course, conducted by UG C-HRDC, University of Kerala	1	29/01/2020	11/02/2020	14
Refresher Course, conducted by UGC-HRDC, Hyderabad Central University	1	19/02/2020	03/03/2020	14
Two week MOOC course on "Online Learning And Content Development" Organized by FLAIR, KERALA	1	18/04/2020	02/05/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Deposits and loan facilities through Staff Cooperative Society, WiFi connectivity, Encouragement for Faculty enhancement programs	Deposits and loan facilities through Staff Cooperative Society, WiFi connectivity, Preference to the children of non-teaching staff for	Ramp for physically disabled students, Scribes for University examination for eligible students, Financial support to economically

admission to various courses.

backward students, College cooperative society, Grievance Redressal Cell, Anti Ragging Committee, Anti harassment Committee, Free WiFi, Parking Facilities for Boys/girls vehicles.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts systematic internal and external audits to supervise the flow of funds and ensure efficient management of financial resources. Internal audits of the College are done by the reputed chartered accounts. External audits are carried out by Government agencies. College faces external audits from two government agencies namely AG's office and Directorate of Collegiate Education. The audit of the year 2019-20 by the Deputy DCE, Kottayam was conducted on 30/04/2020 and no audit objections were found. All the funds of the Institution are received and disbursed/ spent through Public Financial Management System (PFMS) of the Ministry of Finance.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
B A M Trust Association	25000	Dr. T. C. George Puraskaram
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

500000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers meet is regularly conducted. Their support and feedback is valuable for the academic as well as developmental activities of the college. Issues like students' attendance shortage, wearing ID cards, misuse of mobile phone, etc were discussed in the meetings and the PTA extended its support to all the relevant decisions taken by the College authorities in these matters. Parents Teachers Association (PTA) provides financial support for the developmental projects of the college. They provide financial support for students for participating in curricular and extracurricular activities outside campus. They also provide financial support for departments for conducting quality programmes for students.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training for office staff 2. Training for Laboratory Assistants in safety measures to be taken in laboratories 3. Financial support through Staff Co-operative society

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Provided smart boards to all PG departments. 2. Participated in NIRF. 3. Govt. Sanctioned RUSA grant. 4. Implementation of selected modules of Total Campus Solution (TCS), a Web Enabled Educational ERP Solution for colleges by MeshiLogic Softwares that offers multiple benefits to the students, faculty and the management. 5. Residential camps for college as well as school students with the aid from the state government. 6. Commencement of Certificate and value added courses. 7. Implementation of green protocol.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Institutional level faculty workshop	03/06/2019	03/06/2019	04/06/2019	61
2019	Academic Audit report	06/06/2019	06/06/2019	21/06/2019	45
2020	Student Satisfaction Survey on institutional performance	10/02/2020	10/02/2020	20/02/2020	894
2019	Implementation of Green Protocol	16/06/2019	16/06/2019	05/07/2019	30
2019	College handbook and academic calendar	23/05/2019	23/05/2019	06/06/2019	15
2019	Orientation for First year UG students	24/06/2019	24/06/2019	24/06/2019	246
2019	K. N. George Memorial Lecture	21/06/2019	21/06/2019	21/06/2019	547
2019	Bishop Abraham	25/06/2019	25/06/2019	25/06/2019	450

	Memorial Lecture				
2019	Regular Meeting of IQAC	06/06/2019	06/06/2019	06/06/2019	10
2019	Regular Meeting of IQAC	05/09/2019	05/09/2019	05/09/2019	10
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interaction programme on pregnancy issues faced by women in the present scenario and the importance of breast feeding	04/03/2020	04/03/2020	465	Nil
Legal awareness programme on 'Domestic Violence and Sexual Harassment'	04/03/2020	04/03/2020	100	30
AADYA 2K20 - One-day Camp	07/03/2020	07/03/2020	30	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The students of Bishop Abraham Memorial College are encouraged to take the institutional values of consciousness to their living environment. The college has established rain water harvesting facilities for a total capacity of 4,50,000 litres. The power requirement is partially met through the solar power plant installed in the College which generates 20 KW energy. The energy requirement of Hostel kitchen is partially met with facilities like solar water heating system and bio-gas plant which are renewable energy sources. Incinerators are installed in the women's hostel and in women's toilet complex. The campus is plastic free. Plastic items, especially banners are prohibited in the campus. The college insists the students on bringing steel tiffin boxes to avoid the heaping up of plastic waste. Our NSS and NCC units undertake ecofriendly ventures for promoting cloth bags, paper bags and paper pens. Under the leadership of NCC students have removed plastic waste and cleaned the water body in the neighbouring village of Kalloppara Gramapanchayat. As a result</p>

cloth bags and paper files are distributed to the resource persons and delegates during seminars, conferences, workshops etc. to abide by the principle of green protocol. Many of our students are active members of Bhoomitra Sena, an idea conceived by Directorate of Environment Climate Change under department of Environment and Climate Change. The college has been consistently trying reduce to usage of paper in the campus. Maximum communication to departments and students is made through mails and other electronic media to spread awareness about the same. By using public address system the college abides by the tenets of the green protocol.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	459
Scribes for examination	Yes	3

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/06/2019	1	Anti-narcotic Day Observation	Drug Awareness	48
2019	1	1	02/08/2019	1	Vimukthi Programme	Awareness on ill-effects of drugs	200
2019	1	1	10/08/2019	4	Flood relief work	Material collection, distribution and voluntary services in flood affected areas.	40
2019	1	1	30/11/2019	1	Charity Service	Service in Anchappam -a Charitable Organisation	25
2019	1	1	28/08/2019	7	Flood Relief Camp	Flood relief work	55
2019	1	1	02/10/2019	1	Swachh		45

			019		Bharat	Cleaning Programme at KSRTC, Mallappally	
2019	1	1	14/11/2019	1	Swachh Bharat	Cleaning Programme at Govt. Hospital, Mallappally	30
2019	1	1	13/12/2019	1	Swachh Bharat pakhwada	Hygiene practice Awareness Rally	55
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Administrative Staff	01/06/2019	The code of conduct is published in the handbook to ensure its effective circulation among the administrative staff. A printed copy of the code is displayed at a prominent place in the office. Whenever a disciplinary action is initiated the relevant numbers of the code are consulted and cited. The Discipline Committee of the college is entrusted with the task of updating the code which is done at the beginning of every academic year. Administrative staff are encouraged to read the codes applicable to other categories of stakeholders.
Code of Conduct for Principal	01/06/2019	The administrative control of the whole campus rests with the principal and as such he/she is answerable to all the stakeholders. It is the responsibility of the principal to ensure that everybody adheres to their respective codes. The governing body makes sure that the principal

		receives expert advice in financial and legal matters. Whenever possible the principal acts on the advice of the college council.
Code of conduct for Students	01/06/2019	The code of conduct is published in the handbook so as to ensure its effective circulation. The principal and class tutors hold sessions with students to disseminate its content during the orientation programme conducted in the beginning of the academic year for newly admitted students. Whenever a disciplinary action is initiated the relevant numbers of the code are consulted and cited. The Discipline Committee of the college is entrusted with the task of updating the code which is done at the beginning of every academic year. Students are encouraged to read the rules and regulations applicable to all categories of stakeholders.
Code of conduct for Teachers	01/06/2019	The code of conduct is published in the handbook to ensure its effective circulation among the teachers. After the appointment of the teachers, a session is exclusively dedicated to familiarize them with the code. Whenever a disciplinary action is initiated the relevant numbers of the code are consulted and cited. The Discipline Committee of the college is entrusted with the task of updating the code which is done at the beginning of every academic year. Teachers are encouraged to read the codes applicable to other categories of



## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vimukthi Awareness Programme	02/08/2019	02/08/2019	200
Anti-Narcotics Day	20/06/2019	20/06/2019	48
Nature Conservation Day	30/07/2019	30/07/2019	85
Blood Donation	01/06/2019	31/05/2020	55
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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has adopted Green Protocol as its most fundamental ethical pivot of its functioning. 2. The use of plastic cups and bottles in the campus is minimized. The entire college community takes utmost care in not using plastic bottles/cups/lunch boxes. 3. As part of Green Protocol we bid adieu to plastic banners, rappers, disposable containers, writing materials etc. 4. Environment day is celebrated on every June 5th by planting more trees and plants in the campus. NCC, NSS and departments of the College organized the environment day celebrations. 5. The College has installed solar powered lamps in the campus. Solar panels have been installed in the college. Electricity generated through this is used for the functioning of the college. 6. The college hostel has a bio-gas plant and solar water heater. 7. The College conserves water with rainwater harvesting. Water collected from the roofs of our buildings are stored in purpose-built rainwater storage tanks. Currently we have capacity to store over 4 lakh litres of water. 8. The waste from the Chemistry and other science labs are disposed of/ managed properly. 9. Bhoomithra Sena, an organization for protecting the earth for the future generations, is organizing various awareness programmes for keeping the campus eco-friendly. 10. The 'Nature Club' also conducts environmental awareness programmes.

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

**Best Practice - I Title of the Practice: Umbrella Cell Approach B. A. M.**  
College caters to the requirements of a large number of socially and economically deprived students. It is recognised that concentrating only on curricular schedules and practices is incapable of mainstreaming such an large number of students. To solve this problem, the concept of umbrella-cell approach is conceived by the institution. As an UMBRELLA CELL covers several microcells, the practices under umbrella cell approach as a need-based approach focuses on diversified demands of students. The Umbrella Cell Approach (UCA) is conceptualised under the guidance of teaching staff and it consists of four main pillars - College Union, Students' Welfare and Support, Scholarships and Endowments, and Extra-Curricular and Co-curricular Activities These four creative pillars of UCA are meant to keep the students' community in order. Apart from these pillars, various statutory committees viz. Grievance Redressal Cell, Internal Complaints Committee, Discipline/Ethics Committee and PTA work as a surveillance mechanism of UCA. UCA has quadruple functions - Leadership and Personality Development functions, Holistic and Sustainable Life functions, Financial Support functions, Academic and Administrative Functions. All these functions are executed through the four pillars and their auxiliary associations/organizations/clubs. Each of these associations/organizations/clubs are guided by a teacher in charge and

students' committee. Leadership and Personality Development functions under UCA is confirmed by the NCC, NSS, College Union, Arts Club, Career Guidance Centre, Women Studies and Development cell, Cultural forum and Department level associations. All these associations/organizations/clubs open platform for cultural activities and street shows by students and various public and private organisations working among students. Students exhibit their talents, and teachers arrange talks and other programmes by experts in the field of education. Here, students coordinate the programmes under the guidance of a teacher in charge. Holistic and Sustainable Life functions under UCA is ensured by the activities of Chapel Service, Students counselling Cell, Human Resource Development Cell, Nature Club, Bhoomithra Sena, ADIC BAM, NCC and NSS. Here, students are provided with inspiring classes mainly highlighting the principles of holy life, obedience to the rules and regulations of the country and loving one's neighbour. Trained counsellors from various social organizations and persons who have distinct social experiences are invited to interact with students. Practice sessions for various sustainable development techniques are provided to interested students. Poly-house farming project, the first of its kind in an educational institution in the state, was launched in the college in 2012 to create awareness among the public and students about precision farming. Students and teachers of the Life Science Departments as well as interested students, teachers and local people are allowed to study the system. Financial support functions under UCA are executed through various means of endowments and scholarships. College has 20 endowments and Alumni scholarships for economically backward students. Management is also providing free hostel accommodation, and free education for deserving students. Here, economic backwardness and academic performance are the criterion for the selection of a student. Class teachers and HoDs identifies the needy students and in some cases immediate financial support will be provided by staff association or department teachers. At the time of admission principal himself identifies deserving students and free textbooks and note books are provided by them through college co-operative store. Academic and Administrative Functions under UCA is constructively warranted by teaching departments of the institution through continuous assessment and curricular and co-curricular programmes.

Scholar Support Programme (SSP) for weak students and Walk with a Scholar Programme (WWS) for bright students are conducted in the institution. Remedial Teaching is also practiced to improve the pass percentage of the students. Best Practice - II: Implementation of Green Initiatives Green and Clean Campus is a project initiated by our college with the aim of creating a pollution free, green and healthy environment for the college and its surroundings. The project is launched under the slogan Think Clean and Go Green. The main objectives of the project are to create awareness about environmental issues among stake holders, inculcate eco-friendly attitude among stakeholders, promote the concept of organic living, realising a plastic free campus, promote concept of organic farming, and create awareness about the use of non-conventional energy sources and eco-friendly waste management. The aim of the project is attained through various environment friendly initiatives and awareness programmes conducted by NCC, NSS, Energy Conservation Club, Nature Club and Bhoomitra Sena. Various programmes organised under this project aims to transform our stakeholders into advocates of nature conservation. Our campus is declared a plastic free zone and all are asked to avoid bringing plastic items to campus. All programmes conducted in the campus is organised in compliance with Green Protocol declared by Government of Kerala. The college has undertaken various energy conservation and water conservation initiatives like rainwater harvesting, installation of solar power plants, etc. We conserve water with rain water harvesting. Rain water collected from the roofs of our buildings are stored in purpose built rain water storage tanks. Currently we have capacity to store over 4,5 lakh liters of water. We have also been very proactive in conserving energy in every area of our operation. Our offices, IT systems,

Computer Labs and computers in various departments utilizes electrical power from our solar plants with energy storage. We use many ways to reduce energy consumption including campus wide use of energy efficient LED lamps. Solar Thermal and Bio-gas plants are used in college hostel. Various measures are taken as a follow up to keep the campus tidy and hygienic. The campus has been declared as a polythene free zone. Several awareness programmes on environmental issues and organic farming have been conducted for students and community around the institution to increase their awareness and participation in environmental protection.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bamcollege.ac.in/igac/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Bishop Abraham Memorial College, named after Bishop Abraham Mar Thoma Metropolitan, the saintly soul who dedicated his life for spreading the values of the Kingdom of God started its service on 28th June 1965. The institution conveys to the student community that devotion to truth and disciplined behaviour are the prime requirements for a successful life. The college has the motto "The truth shall make you free" and aims to impart world-class education of the highest standard, sound learning, to build up character and instill the highest moral and spiritual values, uphold social justice and to share with others the fullness of life. Through various curricular and extra-curricular programmes, we help to grow and mature our students to become well educated, learned, self-confident, knowledgeable, capable, responsible, reliable, employable, morally upright, and caring young adults to become successful in life to serve the community and the country. It is a fact that in the emerging world scenario it is important to be digitally empowered and students must be trained to be a global citizens. In this regard, B. A. M. College management had the vision to start Digitally Empowered Education (DEE) program the first step of which was to make our campus a connected campus as early as 2018. Two high-speed Optical Fiber Cables (OFC) connect our campus to the Internet. The offices and departments are connected to our central Server Computer and the Internet through OFC Local Area Network (LAN) providing Gigabit connectivity. Departments and offices are provided with secure Cloud space with redundancy and remote backup for storing data including teaching material. Faculty are provided with Bring Your Own Device (BYOD) facility to connect their Laptop Computers to the campus network. Students are provided with campus wide WIFI connectivity. Microsoft Campus License paid for by the management enables the college to provide Faculty, Staff Students e-mail on the college domain and Microsoft (Office) 365 application free of cost to the faculty and students. B. A. M. College Portal for Online Education (POEd) provides various online educational programs which are available to the community in addition to our faculty and students. The training programs offered through POEd is utilized by Faculty, Students, and others across India. Our POEd team is in the process of adding many more courses to this program. All these initiatives enabled the college to start online classes within a few days of the directive from the University Government during the Covid-19 lock-down.

Provide the weblink of the institution

<https://bamcollege.ac.in>

### 8.Future Plans of Actions for Next Academic Year

Conduct online Faculty Development Programme (FDP) in collaboration with a TLC of MHRD, Setting up of MS-Teams based online classrooms and provide Office365 subscriptions to all students and staff, Setting up of MOODLE platform for college, Renovation of departments and classrooms, Renovation of Toilet blocks, Construction of girls amenities centre, Completion of RUSA funded building, Renovation of laboratories, Construction of common Instrumentation Centre, Purchase of additional books to library.